



United States
Office of Personnel Management

FWS Job Grading Standard for

Beautician

7641

TS-32, 8/74

**Workforce Compensation and Performance Service
Classification Programs Division
June 1998, HRCD-5**

WORK COVERED

This standard is to be used for grading nonsupervisory work involved in conditioning and beautifying the skin, hair, and nails of the patron. The work requires a knowledge of hairdressing and beauty services; and the skill in applying hairdressing and beauty procedures, implements, appliances, and materials to bring out appropriate and becoming features of the individual.

WORK NOT COVERED

The following kind of work is not covered by this standard:

- Work involving the conditioning and grooming of the skin and hair of the neck, face, and head, using barbering procedures, implements, appliances, dressings, and lotions. (See [Barbering Series, 7603.](#))

TITLE

Jobs covered by this standard are to be titled *Beautician*.

GRADE LEVEL

This standard defines only one grade level. If jobs differ substantially from the level of skill, knowledge and other requirements described in this standard, they may warrant grading above or below this grade level based on the application of sound job grading methods.

7641-7**BEAUTICIAN****7641-7**

General: Grade 7 beauticians provide established beauty services to prepare, condition, and beautify the appearance of the skin, scalp, hair, and nails of the patron. The work requires making necessary preparations beforehand for towels, soap, and all cosmetics to be used to minimize all delay and confusion when the patron arrives; and checking the condition of the skin, scalp, hair, or nails of the patron for disorders such as sores, abrasions, diseases, etc., which may interfere with the requested beauty services, or which may require medical attention. The work involves shampooing, styling, shaping, waving, straightening, cutting and/or coloring straight, wavy, and curly or kinky hair into a style that is appropriate and becoming to the individual; performing facials, facial makeups, scalp treatments, manicures, pedicures, and cosmetic dermatology of the skin, scalp, and hair; and sanitizing implements and equipment after each use with physical or chemical agents.

Skill and Knowledge: Grade 7 beauticians must have a knowledge of the face, head, and body surface conditions, cosmetic treatments, cosmetic products, and sanitizing procedures; shampooing, scalp treatment, hair coloring, cold waving, hair straightening, hair styling, haircutting, and other hairdressing procedures; and facials, make-up, manicuring, and other nonhairdressing processes. The work requires the ability to visualize patrons' needs by such physical characteristics as hair density, head shape, or the particular style or treatment desired. Beauticians must be able to create symmetrical, asymmetrical, top mass, or back mass coiffures by cutting, thinning, setting patterns, agents, implements, and manual techniques.

The work requires skill in using wetting agents, waving lotions, shears and razors, pin curls, wet or dry process rollers, hot air comb, thermal roller curl irons, or the thermal croquignole curling iron; and applying techniques such as comb and fingerwaving, brush and comb teasing, and back combing or ruffing.

Responsibility: Beauticians are assigned hairdressing and beauty services by the supervisor. They receive oral instructions from the patron or use style charts and the patron's physical features as guides to properly meet work requirements. On their own initiative, they determine, set up, and follow the flow of hairdressing operations from shampooing, hair coloring, permanent waving, drying, to finishing services. The supervisor provides technical or administrative assistance where written guides are not available.

Physical Effort: Beauty services require the continual use of both arms, hands, and sets of fingers and thumb, and involve frequent standing or sitting, bending, reaching, and light lifting. Objects handled such as beauty service implements, appliances, apparatus, etc., seldom weigh in excess of 2 kilograms (5 pounds). However, dexterity is required in applying manual techniques from light hand and finger touches to firm but gentle massaging manipulations.

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Working Conditions: Beauty services are performed inside in a beauty salon setting with proper lighting and decor, sufficient plumbing and heating, adequate aisle space, strong water pressure and plenty of hot water, and adequate electric power and outlets for appliances and apparatus. Beauticians are subject to the possibility of cuts, burns, strain, and electric shock and they are exposed to hair cuttings, skin conditions, common colds, and communicable diseases. They are required to wear a smock, wash hands thoroughly and frequently with soap and water, sanitize implements and apparatus after each use, and maintain work area in a neat and orderly manner.